



Wellington Zoo Local Conservation Grants

Terms and conditions

Each award is likely to have differing and specific conditions attached however all contracts will include the conditions below.

Grant recipients shall:

- Acknowledge the grant in any reports or publications in relation to the funded project.
- Acknowledge that Wellington Zoo may include details of the grant and associated project in publications, announcements, reports, media releases etc. (This may include information being used both onsite and online).
- Seek permission from Wellington Zoo for any variation on intended use of the grant.
- Return any unspent portion of the grant.
- Submit a final report on how the funds were used within one month of completion of the project. Specific reporting obligations will be provided at the time the funding is awarded and will be dependent on the project, the partner and/or the level of support provided.
- Provide proof of all grant expenditure in the form of tax invoices (not just receipts or orders) within one month of completion of the project.

Each grant may have further conditions appropriate and specific to the grant or project circumstance; these will be put in writing to the applicant, and award of any grant will be subject to acceptance of all terms and conditions.

All decisions by the Wellington Zoo Trust are entirely discretionary and not appealable. In particular, there is no obligation to make any grant.

Local Grant funding will be provided up to a maximum of \$5,000.

Previous recipients are disqualified from further application of grants if all conditions of prior awards were not satisfactorily met.